



Students Directions: Passport to Safety Australia

NAME: _____

Passport to Safety PIN #: _____

Passport to Safety password: _____

- 1) Receive a PIN number and temporary password from your teacher (see above).
- 2) Log onto www.passporttosafety.com/australia
- 3) Click on: **Here to Take the Challenge**
ENTER
- 4) Enter your PIN number and password under:
SIGN-IN to your account, then click on the **arrow**.
- 5) You will be asked to enter a **new password** of your choice. Do so, and record this password so you don't forget it.
- 6) Scroll down the page and answer the 4 questions of the survey by clicking on the answer that applies to you. Then click on **SAVE** at the bottom right hand corner.
- 7) You will be asked to complete your profile. Fill in the blanks, and then click on **Update My Profile** at the bottom right corner.
- 8) A new page will come up. Under **My Courses** click on **Passport Test**.
- 9) Click on **NEXT**, scroll down and read the page, then click on **NEXT**.
- 10) Click on **Proceed to Section Test** to start the test.



- 11)** Start answering questions by clicking on the correct answer. Once you have completed all the questions, click on **Mark Test**.
- ▶ It will then tell you how many questions you answered correctly. If you answered any incorrectly, scroll down the page and read the information provided. Then click on **Try Again** at the bottom right corner and keep working through the questions.
 - ▶ There are 6 sections of questions to complete. If you do not have time to complete the test, follow procedures for logging off (click on **Logout** in left hand side tool bar), then return to the test at the next available time.

When you Finish the Test

- ▶ Once you have completed the test, you can print off your certificate.
- ▶ Don't forget to place your certificate with your resume or portfolio.
- ▶ Put your PIN number and password in a safe place, as you are now a lifetime member of Passport to Safety.
- ▶ Feel free to explore the Passport to Safety web site as there are lots of great links and information.

Congratulations!
You have successfully completed Passport to Safety

**BE PROUD,
WORK HARD,
BUT BE SAFE!**